

**Bixby Knolls Community Foundation**  
**Board of Directors Meeting**  
**May 17, 2022**  
**MINUTES**

**Members Present:** Mike Mora, Anthony Wingfield, Norm Cauntay, Aaron Hovis

**Members Absent:** Servando Orozco (excused)

**Staff:** Blair Cohn, Executive Director

The meeting was called to order by Vice President, Anthony Wingfield at 8:45am. A quorum was present. The agenda was reviewed and accepted.

A discussion took place about board member Orozco and his necessity to attend to his business. He's currently unable to continue on the Board of Directors. After much discussion, members agreed that he would be asked to resign from the board with the Board's thanks and appreciation. He will be encouraged to join the board once he has the time to be fully involved.

It was moved, seconded and passed unanimously to elect Aaron Hovis as President and Anthony Wingfield elected as Vice President of the Foundation Board of Directors.

Blair provided his report that Susan Cooper is preparing the financials for tax purposes. He talked about the City's report regarding sustainability of BKBIA and the importance of growing the Board and diversification of revenue streams.

In new business members discussed the need to diversify board membership, particularly recruiting women and individuals from designated geographic areas of the Bixby Knolls community. It was moved, seconded and passed unanimously to recruit at least five new members to the board, not to exceed a total of 11 members. Members went on to discuss the importance that new members live or work in the community, be active and have a presence in the Greater Long Beach area, be able to attend all meetings and fully participate as needed on the Board.

Blair provided additional information to the Board regarding the activities of grantwriter Tom Peters. He will continue to work closely with Blair on grant submissions, including Long Beach Community Foundation and The Port of Long Beach. Aaron noted that Tom helped with two other proposals – Munzer and Parsons.

Blair also reviewed the Foundation's role as fiscal agent for a local area foundation which has funded two projects in Bixby Knolls. A third project will be discussed at a meeting on June 3, 2022.

The next meeting was scheduled for June 14, 2022 from 8:30am – 10:00am at George's 50's Diner.

The meeting was adjourned at 9:50am.